At least a week before the event, check to see that current and working copy of the Barefoot Scoring Program has been install on a computer that will be used at the tournament. If you need a copy one can be obtained from:

Brian Heeney - ABC Computer Committee Chairman
4060 Buoy Blvd Helena, MT 59602
Heeney@ixi.net
406-443-7996  406-443-8823

Registration:

a) Whether a scorer or another does registration, be sure to verify that all skiers and working officials show a current USA-WS card. If the skier is not a member, sign them up.
b) In the ABC Program, verify for accuracy and update the skier address, phone number, birth date, etc. If you cannot find someone by name, search (click on the field, Edit, Find) for them by Social Security, or USA-WS number. Get an E-mail address if the skier would like to be on the electronic mailing list for news and updates to the web site. Enclose E-mail address and name with the Computer Software Questionnaire.
c) Collect any moneys for entries, banquet and membership as applicable.
d) If the Chief Scorer is responsible for sending the tournament packet to USA-WS, make sure all necessary forms and registration and membership fees are included. Or, provide the information to the Tournament Director, so they can complete the tournament.

Scoring:

a) The Chief Scorer needs to check which divisions and events will start the tournament and with the Assistant Chief Judge determine the running order. If a computer is available, input and print the order and distribute copies.
b) Have the Assistant Chief Scorer get forms ready for all three events. (You will need at least three Trick and Slalom Combination forms for each skier). Time permitting, have names (or labels) already on the event sheets.
c) Scorers must know shorthand symbols and point values. Review any rule and/or point value change. Have cheat sheets/calculators/red pens ready.
d) It is recommended that there be one chief and two scorers for most tournaments. For major tournaments, a chief scorer, an assistant chief scorer and three working scorers. A separate computer operator is also highly recommended. Assign one scorer the responsibility of allowing skiers to review their score sheets.
e) Only the Chief Scorer is to communicate problems to the Chief Judge.

Scoring Slalom & Tricks:

a) The scorers shall collect the signed Judges sheets and, in the event of a discrepancy, shall decide the crossing tricks to be scored on the basis of a simple majority from among the judge’s individual sheets.
b) Have event forms collected from boat judges on a regular basis, not waiting until the end of the event. The purpose of this is to have an even flow of work, not a glut of work at the end of the event.
c) Problems should be presented to the Chief Scorer/Chief Judge for review.
d) Chief Scorer should review the score sheets to assure proper point values and correct any problems with the addition of scores.
e) Staple the three event forms together for each skier. Place sheets in alphabetical order for input into computer or recording on master sheet.
f) Score sheets are not available for skier review until after the results have been posted. Must be simultaneous.
g) Post scores and give to the announcer after the Chief Judge has signed them (with time and date).
h) The Chief Scorer is allowed to do video review for time.